



Parent Information Meeting

2020-2021

Ell-Saline Elementary COVID Plan



In order to be prepared for any situation that this upcoming year may present, the Ell-Saline Planning Committee has created three potential plans for school operations. This document is subject to change based on current county health information. Changes will be communicated through School Messenger.

Onsite Instruction:

1. ENTERING THE BUILDING:

- a. Students will be allowed to enter the building at 7:50am when proper supervision is on duty.
- b. Parent/guardian will be contacted if a student arrives without a mask. The student will not be allowed in the building until a mask is provided.
- c. Students will be screened upon entering the building
 - i. Temperatures will be taken, they will not be allowed to enter the building if their temperature is above 100.4 degrees.
 - ii. A series of health related questions will be asked.
- d. Parents can enter the office only wearing a mask, after temperature is taken and a series of health related questions have been asked.
 - i. Conduct business that cannot be taken care of through email or phone
 - ii. Parents will be asked to leave the building once the task is completed
- e. If your child arrives at school with a fever, he or she will be placed in a supervised, isolated area until the parent or guardian picks the child up from the school.
- f. Students with a fever must be seen by a physician, tested, and/or be quarantined for 14 days.
 - i. Results of the physician visit will need to be presented to the school office.
 - ii. A parent/guardian needs to communicate with the school for contact tracing purposes.
 - iii. Students in quarantine will be expected to participate through remote learning.

2. BUS PROCEDURES:

- a. Students must have a mask to board the bus.
- b. Students will have their temperature taken and will be asked a series of health related questions before boarding the bus AND again before entering the school upon arrival.
- c. Students will sit with their siblings.
- d. Students will sanitize hands before they take their seat and when exiting.
- e. It is the parents/guardians' responsibility to retrieve their student at the pick-up location if their student does have a fever, COVID symptoms, or without a mask.

3. BREAKFAST:

- a. Breakfast will be served starting at 7:50am.
- b. It will be grab & go style where the student will choose their breakfast and eat it in the classroom socially distanced. Options will still be available.

4. MASK REQUIREMENTS:

- a. Students must wear masks at all times within the building unless we are provided with a doctor's note stating otherwise.
- b. Students who do not comply with the mask requirements:
 - i. Will be given a warning by the classroom teacher and the parent contacted.
 - ii. Will be subject to discipline actions in regards to non compliance.
 - iii. The Student may be sent home if continued non compliance happens and remote learning will be required.
- c. School will be providing masks for each student.
- d. We will take regular mask breaks throughout the day.

5. LUNCH:

- a. Masks will not be worn. Students will be socially distanced 6ft, while eating.
- b. One grade level will be in the cafeteria at a time.
- c. Students will sanitize entering and exiting.
- d. Lunch will also be a grab & go box. There will be lunch options, with no seconds.

6. RECESS:

- a. The playground has been divided into 5 zones. Only one class will be in a zone at time.
- b. Each class will stay in their designated zone for that recess.
- c. Equipment will be sanitized after use.

7. DISMISSAL:

- a. Parents will not be able to enter the building to pick up their student(s).
 - i. Please park your car.
 - ii. Please remain in your vehicle until you see your student.
- b. Students will be dismissed by grade level starting at 3:40 and will walk single file out the building.
- c. Parents need to be prompt in picking up their students.

8. GENERAL INFORMATION:

- a. Regular cleaning of high-touch areas will also take place.
- b. Students will be required to wash their hands or use hand sanitizer each hour.
- c. Students will sanitize entering and exiting any area of the building.
- d. Fountains will not be available. A refillable water bottle is recommended.
- e. Students will not be sharing supplies or any materials.
- f. Students will remain with their classroom teacher, with the exception of specials.
- g. Students will remain with classroom peers for the school day.
- h. Bathroom breaks will be scheduled and times documented for contact tracing purposes.

Hybrid Instruction:

The use of this model will be determined by the Saline County Health Department and the gating criteria used.

1. Red and White Days

- a. Students will be divided into two groups:
- b. Red Group:
 - i. On-Site Learning Monday and Tuesday;
 - ii. Remote Learning Wednesday, Thursday and Friday
- c. White Group:
 - i. Remote Learning Monday, Tuesday, and Wednesday.
 - ii. On-Site Learning Thursday and Friday
- d. Wednesdays: On-Site Small Group Instruction. Students and parents will be notified if attendance is required on Wednesday.
- e. On days students are not in the building, distance learning will continue.

2. STUDENT REQUIREMENTS:

- a. Make daily contact with a teacher
- b. Maintain a daily log of activities that is equal to a school day (411 minutes) and is signed by parent or guardian to be submitted weekly to the office.

3. TRANSPORTATION:

- a. Typical transportation will continue to take place during hybrid instruction.

4. BREAKFAST / LUNCH:

- a. On-site learners will follow lunch and breakfast procedures.
- b. Only remote learners enrolled at ESE, can request a "to-go meal" from the office by 9:00 am. Pick-up will be available 11:30 to 12:30 at ESE.
- c. Lunch accounts will still be charged for "to-go meals".

Remote Instruction:

The use of this model will be determined by the Saline County Health Department and the gating criteria used.

1. STUDENT REQUIREMENTS:

- a. Make daily contact with a teacher
- b. Maintain a daily log of activities that is equal to a school day (411 minutes) and is signed by parent or guardian to be submitted weekly to the office.

2. SPECIAL EDUCATION:

- a. Accommodations in special education and support services will continue to be available.

3. CLASS INSTRUCTION

- a. Will be determined by the classroom teacher and the building principal.
- b. Online Learning (Google Classroom/Zoom) and/or paper packets will be made available.

4. BREAKFAST / LUNCH:

- a. Only students enrolled at ESE, can request a "to-go meal" from the office by 9:00 am. Pick-up will be available 11:30 to 12:30 at ESE.
- b. Lunch accounts will still be charged for "to-go meals".

