



NEX-GENERATION

Round Up for Youth, Inc.

2021 Nex-Gen Internship Application

Step 2 of 3

2021 Participating Businesses and Organizations

Listed alphabetically by County, then Business name.

INSTRUCTIONS: Please check 'Apply' for the positions you wish to submit an application.

Cheyenne County Hospital, Health Department & Clinic

County: Cheyenne

Category: Healthcare

Interns will shadow/work in various healthcare departments, assisting with patient care and paperwork, and collaborating as a team. The interns will assist with community and facility activities and projects, as directed. Our goal is to expose our student interns to the various healthcare roles, assist them with career planning, and to have them assist with healthcare work and projects throughout the summer.

Apply

Luna Farm & Ranch

County: Cheyenne

Category: Agriculture, Livestock

Our selected student will develop hands-on skills in specialty crop growing and marketing methods; rabbit husbandry for growing meat rabbits and fiber rabbits for profit. He or she will also experience methods used to raise large animals, such as goats, hogs, and cows.

Apply

Tri-State Antique Engine and Thresher Association

County: Cheyenne

Category: Travel & Tourism, Antiques, Grounds/Equipment Maintenance

In preparation for the annual Tri-State Antique Engine & Thresher Show, our intern will be doing a combination of general grounds maintenance, including mowing, trimming, and spraying our show grounds. In addition he or she will assist in repairing and painting of buildings, performing simple mechanic work on antiques, and helping prepare for, conducting, and cleaning up for and after our annual show. We have found our interns gain a sense of pride and become great supporters of the show and community.

Apply

Decatur County Museum, Inc.

County: Decatur

Category: Travel & Tourism; Administrative

We will have our student intern work on scanning picture negatives, office work such as filing and reorganizing our surname files and typing stories for programs and online activities.

Apply

Bethesda Place Inc

County: Ellis

Category: Developmental Services; Agriculture Setting

At Bethesda Place, we are seeking up to 3 interns this summer. Interns will co-labor with individuals with developmental disabilities in a farm setting. Each student will gain valuable equipment and agricultural skills, as well as a greater understanding of working with individuals with developmental disabilities. This is a unique opportunity to gain group leadership experience in a variety of settings.

Apply

Chroma Quilting

County: Ellis

Category: Customer Service; Social Media; Web Development

Our intern will organize and track orders through a Cloud-based system, create content for social media, and website development. He or she will engage in small business development, including strategic planning and will help with production and customer service.

Apply

Hays Arts Council

County: Ellis

Category: Youth; Art; Travel & Tourism

The Hays Arts Council summer intern will serve as the assistant for our summer youth art program, which consists of classes in the visual, performing, and literary arts throughout the months of June and July. This intern will also provide administrative assistance in the Hays Arts Council, including answering the phone, welcoming guests, handling gift gallery sales, and inputting computer data. In addition, the intern will be provided the opportunity to assist with the installation of gallery exhibits and the accompanying opening receptions and art walks.

Apply

Midwest Energy, Inc.

County: Ellis

Category: Social Media; Marketing

Midwest Energy has an opening within its corporate communications office in Hays for a summer intern position. The primary duties will include layout and design, writing, copyediting, jobsite photography, desktop publishing, and promoting news and events of interest to Midwest Energy members and employees. Knowledge of Adobe Creative Suite (InDesign and PhotoShop) and Microsoft Office is required. Experience using AP Stylebook; preparing and posting promotions on Facebook, YouTube, and other social media platforms; and in news writing and photography is helpful. We hope to help expand the intern's experience in a diverse communications environment, while they gain valuable, hands-on, work experience. *Midwest Energy is an Equal Opportunity Employer.*

Apply

Nex-Tech - Advertising Solutions

County: Ellis

Category: Social Media, Graphic Design

Nex-Tech's Advertising Solutions department is seeking a college student intern to work on various design and social media projects for Nex-Tech and Ad Solutions clients. The intern may also assist with public relations events and company-related events. This position will be based in the Nex-Tech Hays office.

Apply

Nex-Tech - Classifieds

County: Ellis

Category: Social Media, Graphic Design, Video Production

We are looking for a social media ninja to help elevate the Nex-Tech Classifieds social reach. The perfect candidate would be fluent with the following applications: Facebook, Snapchat, Twitter and Instagram. Experience with graphic design and video editing applications is a plus. This team member will be responsible for ideation, post creation and ongoing user engagement for the Nex-Tech Classifieds social media feeds. This position will be based in the Nex-Tech Hays office.

Apply

Kirkham Michael & Assoc

County: Ellsworth

Category: Civil Engineering

We are seeking a Civil Engineering college student to fill our summer internship position. He or she will spend half of the summer in the office working on transportation and/or environmental project designs using CAD software, computing quantities for construction plans, accompanying engineers to client meetings, and other duties as assigned. The other half of the summer will be spent in the field observing contractor work on transportation construction projects.

Apply

Castle Rock Inn & Suites

County: Gove

Category: Hotel Management; Housecleaning; Customer Service

Our intern will learn housekeeping, customer service, and problem-solving skills. He or she will answer phones, make reservations, and learn about hotel management.

Apply

Quinter Recreation

County: Gove

Category: Sports Recreation, Grounds Maintenance

Our intern will be responsible for the general maintenance activities of two ballfields. Student must be able to perform heavy manual labor, learn to operate a variety of maintenance equipment, understand and carry out oral instructions, and establish and maintain effective working relations with coaches and parents. He or she will assist with scheduling games and practices, and must be able to work evenings to supervise and umpire games.

Apply

USD 292 - Wheatland

County: Gove

Category: Information Technology, Computer Technology, STEM

Our summer intern will work directly with the school's IT person to install and update software in current computers, as well as new hardware, including mobile carts, laptops, interactive white boards, etc. He or she will also assist in developing activities and projects for the high school's STEM (Science, Technology, Engineering, and Math) project.

Apply

Nex-Tech - Human Resources

County: Graham, Ellis

Category: Human Resources, Administrative

Our Human Resources Intern will support the daily tasks of the department while working closely with our HR team. This position will assist with recruiting and onboarding new employees, processing benefit change paperwork, maintaining the HRIS and a variety of other HR or Safety related tasks. The intern will develop a strong understanding of what HR does and why compliance is so important. This position will be based in the Nex-Tech Hill City or Hays office.

Apply

Prime Seed & Agronomy LLC

County: Graham/Sheridan

Category: Agronomy, Agriculture, Precision Ag

Our intern's duties will be divided between agronomy and seed dealership. The agronomy duties will include field scouting alongside an agronomist for weeds and insects, irrigation scheduling, utilizing precision ag software, and soil sampling. The seed dealership duties will entail maintaining warehouse inventory, sorting seed for delivery, planting test plots, and evaluating products for local adaption. There will also be equipment maintenance associated with the role.

Apply

Possibilities - Jewell County Justified LLC

County: Jewell

Category: Business Management; Customer Service; Marketing; Coffee Shop; Home Décor Business

We are a small, home décor boutique/flower shop and coffee bar. Our intern will learn about the "inside-out" of small business functions, with emphasis on customer service, business processes, advertising communications, and specialties based on the intern's current skillset/interests. Serving our community and creating a positive space for customers are our top priorities.

Apply

Randall Farmers Coop Union

County: Jewell

Category: Agri-Business, Customer Service, Agriculture

An intern with Randall Coop will be introduced to all facets of the business: grain, agronomy, feed, and fuel. Duties include, but are not limited to: providing great customer service; assisting as grain scale weighmaster; performing agronomy billing; taking responsibility for daily drawer reconciliation for the store and fuel sites; and much more!

Apply

Kansas Pregame

County: Lincoln

Category: Newswriting, Sportswriting, Journalism, Web Design

Seeking a student with a flare for and an understanding of web design. Intern will be responsible for gathering team information for high school sports teams in Kansas and producing written previews of the team's upcoming season. Additional responsibilities could include athlete interviews and feature story production for our statewide preview magazines.

Apply

Lincoln County Economic Development Foundation

County: Lincoln

Category: Social Media, Marketing, Graphic Design

The Lincoln County Economic Development Foundation (LCEDF) is seeking a summer intern to redesign our LiveLincolnCounty.com website with a new, clean and modern design, with complete responsiveness across all devices and an improved user experience. This internship will offer real-world, hands-on experience, utilizing a mix of skills ranging from graphic design (with good command of Adobe software products) to full stack web development, or at minimum, a solid front-end skillset. The new website will need to utilize a powerful WordPress theme with a multitude of plugins for added functionality that gives LCEDF staff the ability to edit content daily after the intern has completed the project. The intern will also provide assistance with other graphic design and marketing projects throughout the summer.

Apply

Lincoln Farm Supply

County: Lincoln

Category: Social Media, Digital Marketing

Lincoln Farm Supply is looking to expand its digital presence! If you are creative and want to expand your experience in digital media, this may be the perfect internship for you! We would like to explore adding online marketing of parts through various websites, such as Facebook Market Place, eBay, Tractorhouse Add-a-Store, Nex-Tech Classifieds, YouTube, and others. Our intern would be responsible for creating and publishing the content to market our products, including creative videos and static pictures. Knowledge of videotaping and web design/maintenance preferred. Intern should also possess excellent writing skills.

Apply

MarCon Pies

County: Lincoln

Category: Bakery, Marketing

Our intern will help research and explore new products (cookies, cream pies, breads) and look into new markets, such as organic, gluten free, etc. He or she will also assist with cost analysis, ingredient sourcing, and competitive price checks.

Apply

Setter Dogs

County: Lincoln

Category: Animal Care, Dogs, Wildlife, Grounds Maintenance

Our intern will help provide care to a 30-run dog kennel by feeding, watering, and cleaning. He or she will also assist in training bird dogs and maintain property for improvement of wildlife.

Apply

USD 298 - Lincoln

County: Lincoln

Category: Administrative, Office Assistant, Data Entry, Telephone/Customer Service

USD 298 Lincoln is looking for a student interested in working in an office environment. Our intern will receive visitors at the front desk by greeting, welcoming, directing, and announcing them appropriately. He or she will answer screen

at the front desk by greeting, welcoming, directing, and announcing them appropriately. He or she will answer, screen, and forward incoming calls; receive and sort mail; update calendars; and schedule meetings. He or she will also work with spreadsheets and other databases to transfer data from paper formats into computer files or database systems. The selected candidate should be excellent at using the keyboard and creating spreadsheets with large numbers of figures without mistakes. He or she will assist with Lincoln's Summer Food Program by distributing food items, keeping records, supervising children as needed, and assisting with clean up.

Apply

Peoples State Bank

County: Logan, Thomas, Sherman, Sheridan, Graham, Trego, Cheyenne, and Riley
Category: Banking, Finance

We are looking for interns who want to learn more about the world of finance and banking. We help local individuals, farmers, and other businesses with financial growth and stability.

Apply

Cunningham Telephone & Cable

County: Mitchell
Category: Telecommunications

Position will be filled in coordination with NCK Tech in Beloit. Interested students should contact their NCK Tech instructor for further details.

Apply

NCK Tech (IT)

County: Mitchell
Category: IT, Information Technology, Networking

The NCK Tech Information Technology intern will work with the IT Director to accomplish basic to advanced IT departmental needs. This position will report to our Beloit campus.

Apply

NCK Tech Endowment & Foundation

County: Mitchell
Category: Administrative, Non-Profit, Marketing, Event Planning

The NCK Tech Foundation in Beloit is seeking a summer intern to maintain an alumni and constituent database that was built in 2020. This will include moving new graduates to the alumni database, adding new constituents, and validating addresses. The intern will also help Board members build the alumni association through communications, campaigns and events. The intern will help refine the scholarship process for the Foundation, both managing scholarships and the student selection process. The intern will also assist with marketing campaigns and events, as well as help around the office, as needed.

Apply

City of Norton

County: Norton
Category: City Works

City of Norton is seeking a Water/Wastewater Plant Intern. This will be entry level work in the water purification plant. Student will gain knowledge in operation and maintenance of water plant and well equipment. He or she will also perform entry level work in the wastewater treatment plant, which will include operation and maintenance of the wastewater plant, lift stations and related facilities. Some experience in operation and minor maintenance of mechanical and electrical equipment preferred, but not required. This position could result in a full-time employment opportunity for the right candidate.

Apply

Guardian Home Health, LLC

County: Norton
Category: Healthcare, Social Media, Marketing

This position will introduce the intern to the business of both skilled and homemaker home health services and many of its back-office processes. The successful candidate will be exposed to most aspects of the business to include: operations, marketing, & business development (social media, administration, compliance matters, as well as patient and client care). This opportunity will expose the intern to both the business and client services sides of the organization. The successful candidate will walk away understanding many foundational principals of running a

business. Basic computer aptitude with Office 365 applications like Word and Excel are desired. The person does not have to be a certified caregiver.

Apply

Nex-Tech (Admin)

County: Norton

Category: Administrative, Office, Business Administration

Our intern will work alongside high-level administrative staff in our Lenora office, assisting with tasks and projects and learning the skills an administrative position requires. These skills and tasks may include: scheduling; making travel arrangements; preparing meeting presentations; entering data into spreadsheets or other software programs; cleaning/purging old records; maintaining supply inventory and requisitioning; handling/scanning mail; organizing files; typing written correspondence/emails; answering/communicating by phone; proofreading; paying close attention to detail; organizing and prioritizing; creating/updating reports; becoming familiar with company software and equipment; and more. Familiarity with Microsoft Word, Excel, and PowerPoint beneficial.

Apply

Northwest Kansas Library System

County: Norton

Category: Library Science, Administrative, Youth Programs

Our intern will work with each staff member in order to see every facet of our regional library system. This will provide the student with a broader range of work experience in both the operations and inner workings of a library and its system.

Apply

Norton County Community Foundation

County: Norton

Category: Non-profit, Administrative, Fundraising

Position Filled

Theraplay Learning Center, LLC

County: Norton / Ellis

Category: Occupational Therapy, Speech Therapy, Physical Therapy

Theraplay Learning Center is a pediatric therapy clinic that provides occupational, physical, and speech therapy services to children of varying abilities. Our interns will be responsible for managing office duties, helping with transitions of patients and supporting therapists with patients and regular business needs, while running a small clinic. Positions are available in both Norton and Hays.

Apply

Domoney's Furniture & Funeral Home

County: Osborne

Category: Furniture, Retail, Funeral Services

Our intern will help with day-to-day business at the furniture store. They will receive and deliver furniture, perform maintenance, and assist with funerals. They will learn small business strategies in rural Kansas, promoting community and life when returning to "small town Kansas."

Apply

Downs & Smith Center Veterinary Clinics

County: Osborne / Smith

Category: Veterinary Science

Interns will be involved in all aspects of our veterinary clinics. They will interact with clients, patients, and clinic staff.

Apply

All Smiles Dental Care

County: Ottawa

Category: Administrative; Business

Our intern will work as an administrative assistant and help with special projects where needed.

Apply

ABC Community Day Care

County: Phillips

Category: Early Childhood Education; Day Care, Marketing

We are looking for an individual who is interested in early childhood education or in marketing. The job will involve working with young children, along with marketing our business.

Apply

ArteVae

County: Phillips

Category: Leather Works; Crafts; Photography; Social Media & Marketing

Position Filled

Apply

B & B Redimix, LLC

County: Phillips

Category: Automotive Repair

Our intern will work in our auto repair shop performing repairs under a mechanic's supervision.

Apply

Black Dog Veterinary Services

County: Phillips

Category: Veterinary Science

Position Filled

Bohl Farm & Auto

County: Phillips

Category: Sales; Auto Parts

Our intern will provide exceptional customer service and professionalism to all store customers. He or she will assist both retail and wholesale customers with their auto parts questions and needs, either in person, via telephone, or through online ordering. He or she will handle cash, credit card, and other purchasing transactions; operate the store point of sale system (TAMS) to search for parts and customer accounts, and to invoice and pull orders. He or she will inventory parts and prepare orders for customer pick up or delivery, as well as maintain the store and stock shelves.

Apply

Cotten Collision

County: Phillips

Category: Automotive Repair; Collision Repair

Our intern will be directly involved in the hands-on process of automotive repair/refinishing, from the time of the accident until the customer picks up his or her vehicle with completed repair. This internship will involve learning about and performing processes of writing estimates, removing damaged parts, ordering and filing new parts, as well as skills involved in repairing damaged parts and reassembling the vehicle to its prior condition once the repair is completed. This internship will also focus on all aspects of customer service, to ensure each customer is satisfied with his or her vehicle that was repaired according to manufacturer safety standards.

Apply

Farmers & Ranchers Outlet, LLC

County: Phillips

Category: Agriculture, Livestock, Retail Sales

At Farmers & Ranchers Outlet, the intern will have experience in all aspects of running a business. The main part of our operation is retail sales, including livestock supply and feed, as well as clothing and footwear. The intern will receive new inventory, make orders, maintain our website, assist with retail sales, and much more.

Apply

H & R Block

County: Phillips
Category: Administrative, Bookkeeping, Accounting, Customer Service

Our intern will be doing secretarial, filing, bookkeeping, and payroll. He or she will have an opportunity to develop positive and professional communication skills both on the phone and in face-to-face interactions with customers.

Apply

My Phillips County Online

County: Phillips
Category: Social Media, Marketing, Graphic Design

Our intern will help with website and ad design. He or she will also assist with loading news and events on website. Other duties will include photography, live streaming video, covering local events in Phillips County, and ad sales. Student having graphic design knowledge preferred.

Apply

Oz Brewing

County: Phillips
Category: Business Management; Restaurant Management; Brewery; Art/Graphic Design

We are interested in teaching about the day-to-day business operations of a restaurant and brewery. Our intern will learn the importance of business management, critical business planning, and social media marketing. If selected candidate is age 21 or over, they will also learn the skills and techniques needed to operate a brewery.

Apply

Phillips County Health Systems

County: Phillips
Category: Healthcare

The selected student(s) would be afforded an opportunity to gain hands-on experience in a variety of healthcare situations. Each intern will develop meaningful relationships with members of PCHS staff who may prove to be instrumental in securing competitive slots in institutions of higher learning. The student(s) should also be able to better ascertain the proper healthcare field for them and their best possible career path.

Apply

Phillips County Historical Society - Fort Bissell Museum

County: Phillips
Category: Travel & Tourism, Social Media, Administrative

Our intern will work directly with the public giving tours. Behind the scenes, he or she will catalogue artifacts, change/clean displays, write social media posts, and learn general soft skills used in business.

Apply

Phillipsburg Child Care Center

County: Phillips
Category: Child Care

Our intern will learn all about Kansas Department of Health and Environment-regulated child care. He or she will experience how to run a child care center as a business and how to implement different early learning activities, while caring for our enrollees.

Apply

Phillipsburg City Library

County: Phillips
Category: Library Science, Youth Programs, Social Media

Our intern will assist with marketing through social media and print. He or she will also help with planning and execution of our summer library program for kids ages 3-18 and gain experience with general oversight of regular library operations.

Apply

Scott-McCoppin Book Store LLC/Hometown Grounds

County: Phillips

Category: Restaurant Management, Customer Service, Barista

This internship is a great way to learn many skills. You will have the chance to learn the basics of a retail business, such as, but not limited to, display design, product ordering, product pricing, and customer service. You will also experience being a barista and kitchen help with our lunch program, learning such skills as food/drink prep, state standards, cleaning, and menu development and pricing.

Apply

Sign Solutions

County: Phillips

Category: Graphic Design, Screen Printing

Our interns will be directly involved in graphic design and vinyl cutting/weeding. They will also photograph products and work directly with screen printing, including design production and laser engraving, start to finish.

Apply

Teens for Christ Connection

County: Phillips

Category: Camp Leadership, Administrative, Mission Trips, Mission Work

Our interns will help provide leadership for our summer mission trips in June and early July, and will also help provide leadership for TFC Camp during the last two weeks of July. TFC interns will also work in the office to help prepare materials and supplies for the mission trips and TFC Camp, along with other normal office duties. Finally, TFC interns will enjoy experiencing and learning about Jesus-like, disciple-making friendships and how they can live them out in their lives into the future.

Apply

MiDe Connections Plumbing Heating AC

County: Rawlins

Category: Plumbing, Electrical, Heating, HVAC, Labor

MiDe Connections Plumbing, Heating and AC is a 2 generation, entrepreneurial service business that serves Atwood and the surrounding region. An Intern at our business will be introduced to the basic hands-on service of repairing and installation of water, sewer, heating and AC systems. They will also have the opportunity to utilize QuickBooks to bid jobs, invoice customers, and collect payments.

Apply

Rawlins County Dental Clinic

County: Rawlins

Category: Dentistry, Healthcare, Marketing, Fundraising, Office Administration

An intern with the Rawlins County Dental Clinic will spend time learning a variety of aspects of a rural, dental practice or may hone his or her skills in one key area. Dental Assistant: Learn the anatomy of the mouth, tools used in dentistry, cleaning and sterilization practices and learn the art of 4-handed dentistry. Office Assistant: Learn customer service and phone skills, while scheduling patients for treatment. Learn basic insurance coding and billing, and accept insurance and private payments on accounts. Marketing and Fund Raising Assistant: Learn to utilize graphic design programs to produce written and digital ads and posts. Learn to utilize Microsoft applications in real-life situations to communicate with private funders.

Apply

Rawlins County Health Center

County: Rawlins

Category: Healthcare

Intern(s) with Rawlins County Health Center will have an opportunity to explore healthcare by honing in on their specific areas of interest, while gaining a broader perspective of a rural, health center environment.

Apply

Rawlins County Historical Society

County: Rawlins

Category: Travel & Tourism, Museum, Photography, Office Administration

The intern will assist the curators at the Rawlins County Museum. Tasks will include inventorying and photographing museum items and entering the information into spreadsheet and database files; scanning newspaper clippings and organizing the associated computer files; and assisting curators in creating museum displays. The interns will be trained

organizing the associated computer files, and assisting curators in creating museum displays. The intern will be trained in the use of the spreadsheet and database files. The Rawlins County Museum is open Tuesday through Friday for 5 hours each day, so the intern will work a maximum of 20 hours per week.

Apply

SureFire Ag Systems

County: Rawlins

Category: Electrical Engineering; Mechanical Engineering; Agriculture

SureFire Ag Systems is a manufacturer of liquid application and control systems for agriculture located in Atwood. We are seeking both an Electrical Engineering Intern and a Mechanical Engineering Intern. **Electrical Engineering Intern:** student currently enrolled in electrical or computer engineering classes who has some software experience, willing to figure things out on his or her own. Student will potentially be working on circuit board design, software, and troubleshooting. **Mechanical Engineering Intern:** student interested in ag engineering, taking mechanical or agricultural engineering classes. Must have experience or have taken classwork in SolidWorks. Student must enjoy hands-on work, as projects will include hands-on assembly and engineering testing.

Apply

Belleville Chamber & Main Street

County: Republic

Category: Main Street; Events; Graphic Design; Marketing

This internship will involve many facets of the Chamber of Commerce and Main Street Program. He or she will be able to have a hand in planning events, visiting businesses, and working on development paperwork for a designated historic district in downtown Belleville. Graphic design and or marketing focus preferred.

Apply

C & C High Tunnel Farms

County: Republic

Category: Agriculture; Specialty Crop Farming; Produce

We are looking for two interns, one with each of these two interests: 1) A candidate interested in specialty crop farming or adding value to the family farm. This person will be involved in all aspects of planning, planting, tending, and harvesting produce. Tasks will include hoeing, pruning, spraying, harvesting, record-keeping, selling and delivering produce. 2) A candidate interested in managing and marketing a small business. This person will help with social media, advertising, newsletters, marketing, organizing, packaging, and record-keeping. He or she will also have an opportunity to work in the gardens and with sales and deliveries.

Apply

C & W Farm Supply

County: Republic

Category: Agriculture Service Technician; Agriculture Parts Sales

C&W Farm Supply is seeking to fill two intern positions. **Parts Counter Position:** Intern will diagnose and troubleshoot what parts are causing problems on Ag Machines; find availability of parts by locating part number within diagrams; invoice counter tickets, receive parts into the system, and maintain inventory. **Service Technician Position:** Intern will troubleshoot and diagnose machinery problems, set up machinery, and service out machinery.

Apply

Hungry Hollow Ministries

County: Republic

Category: Nonprofit, Fundraising, Public Speaking, Ministry/Missions

Our intern will coordinate with area agencies and churches on community missions projects; organize, lead, and educate volunteers; keep detailed records of donations, funding, and expenditures for supplies. He or she will also assist with project coordination, speak to local groups as requested, report to Board of Directors, and follow and promote our organization's ministry mission statement.

Apply

JenRus Freelance

County: Republic

Category: Social Media, Marketing, Graphic Design

Our interns will assist in the marketing duties for our different for-profit and non-profit clients. This will include community marketing through meetings, website updates, news releases, video production, graphic design, and social

media posting. JenRus Freelance also handles community development work for two separate counties, so our interns will be integral in that work, as well. Interns will work out of a historic, but modern, office space in downtown Courtland with a progressive and "rural by choice" team.

Apply

Republic County Recreation Association

County: Republic

Category: Groundskeeping, Golf Course Maintenance, Horticulture

Our intern will be responsible for helping maintain the golf course. He or she will develop the skillset to mow greens, fairways, and rough, as well as maintain equipment, weed eat, and learn how to check for disease in the course.

Apply

Rizek Plumbing & Heating

County: Republic

Category: Plumbing, Electrical, Heating, HVAC, Labor

Our intern will assist our serviceman with plumbing, electrical, and HVAC service and repair, as well as a few odd jobs at our business.

Apply

Shrader Family Farm

County: Republic

Category: Agriculture, Horticulture, Food Production

Our intern will learn to raise produce from start to finish; market at local farmers' markets; coordinate with other producers for product sales; organize and make decisions for temporary produce storage; do cost analysis of product production; perform soil and water testing and conservation, as well as pest control; and assist with management, maintenance and repair.

Apply

Swedish-American State Bank

County: Republic

Category: Banking, Finance, Administrative

An intern with Swedish-American State Bank will have the opportunity to experience a variety of jobs in banking. He or she will assist tellers, answer phones, and help with organizational projects, as well.

Apply

City of Stockton

County: Rooks

Category: City Works, Age 18+

City of Stockton is seeking to fill 2, summer internship positions: WATER/ELECTRIC/STREET/SOLID WASTE DEPARTMENT - Interns must be at least 18 years of age. They will learn the day-to-day operations in the water, electric, street, and solid waste department. Job duties may include, but not be limited to, changing water meters, mowing, riding trash truck, and painting. If you enjoy being outside, this may be the job for you.

Apply

Plainville Recreation Commission (PRC)

County: Rooks

Category: Fitness Center Management; Sports Management

An intern at PRC will help run the fitness center during the summer. This will include finances, cleaning/maintaining equipment, and membership inquiries. Also, the intern will work the baseball season with multiple job tasks.

Apply

Plainville Times (Main Street Media)

County: Rooks

Category: Journalism, Photography

We are anxious for our intern to learn what it takes to get a newspaper published. The intern will learn to find and write news from interviews and catch photos that go with the article or simply human interest photos. Other tasks will be to

ments from internships and taken photos and go with the advice of simply making interest photos. Other tasks will be to download photos to the computer and edit photos with Adobe PhotoShop, to make a package that is pleasing to the eye and pleasant to read. The successful applicant will also attend some civic meetings to take notes and write an article from their information. The applicant will also spend time observing bookkeeping procedures, creating ads and campaigns, possibly taking summer photos at the ball park.

Apply

Stitch and Chatter

County: Rooks

Category: Quilting, Crafts, Retail, Administrative

Student will assist with online business, newsletter, and website updates. He or she will also become familiar with and assist with the day-to-day business of running a local, downtown shop.

Apply

Stockton Recreation Commission

County: Rooks

Category: Sports Recreation, Fitness, Maintenance, Business Management, Administrative

Student interns with Stockton Rec are taught skills such as bookkeeping, finances, payroll, purchasing, and customer relations. They also learn more specific skills, such as facility and equipment maintenance, grant writing, and inventory. Summer interns are an important component, as summer is the busy season and the director delegates many responsibilities to the intern.

Apply

Cache Creek Veterinary Service

County: Rush

Category: Veterinary Science

We are seeking a student to assist with the day-to-day veterinary duties, which may include, but not be limited to, processing cattle, restraining small animals, prepping and cleaning instruments, managing inventory, and learning about the various duties a veterinarian may perform.

Apply

EJ Livestock

County: Rush

Category: Agriculture; Livestock

EJ Livestock is a diversified family farm that encompasses many aspects of livestock production. We produce beef, pork, and eggs for sale year round. Our cows are synchronized for Embryo Transfer. The goats and pigs are raised and sold for 4-H and FFA projects. Interns will experience a wide array of projects and tasks, as well as see livestock progress from conception to consumption. Our family is heavily vested in all facets of youth development and education.

Apply

Ad Astra Music Festival (DBA Russell Arts Council)

County: Russell

Category: Music; Arts; Travel & Tourism

We're a seasonal music festival that takes place over the course of June and July, so our summer interns will help with the festival directly in a variety of ways: designing social media posts; recording the festival through pictures and video; building sets; setting up audio/visual equipment; contacting host homes and other community volunteers; gathering and purchasing supplies; recording donations; and preparing thank you's and mailers.

Apply

Sharp Performance

County: Saline / Cloud

Category: Sports Recreation, Fitness

Sharp Performance has two locations, one in Concordia and another in Salina. We are seeking an intern for each of the two locations. Interns will learn the in's and out's of operating a health and fitness club; event planning; and the business of sports performance. They will also assist with marketing and sales.

Apply

Hoxie Recreation

HOXIE RECREATION

County: Sheridan

Category: Administrative, Social Media, Recreation, Event Planning

Duties include social media, clerical work, planning & organizing events like Fun Day & pool party, organizing, prepping, & serving summer meals, cleaning community center & ball diamonds, helping in concessions & doing scorekeeping at ball games, assisting with events like golf, art, & basketball, picture taking at events, compiling pictures from Historical Society & working on hanging them in community center, field prep on game days, mowing, trimming, brainstorming new events, and more.

Apply

Main Street Arts Council

County: Sheridan

Category: Theater, Design, Children's Theater

The intern(s) will assist a show director in the preparation/rehearsing of a full-scale children's musical in one of our participating communities. The intern will learn all of the in's and out's of putting on a production and gain valuable, hands-on experience throughout the process. They will assist with show design, direction, fundraising, running rehearsals, building sets/props, costuming, lights/sound, ticket sales, marketing, and more.

Apply

Sheridan County Community Foundation

County: Sheridan

Category: Nonprofit, Fundraising, Social Media & Marketing

Our intern will assist in building a donor database. He or she will also assist with general office organization, website and social media management, and posting event fliers around town. The student may also help to develop promotional materials for the foundation, such as brochures, fliers, and presentations, as well as visitor pamphlets for the City of Hoxie and Sheridan County. The intern may also assist with projects in support of the Hoxie Area Chamber of Commerce, as well as our area non-profit and volunteer organizations.

Apply

Sheridan County Historical Society & Mickey's Museum

County: Sheridan

Category: Travel & Tourism, Administrative

Our intern will be scanning photographs, slides or negatives, and cataloguing them into our computer system. He or she will be learning about history and how to preserve historical artifacts, as well as researching, gathering, and presenting historical information from Sheridan County. Our office is located in Hoxie.

Apply

The Elephant

County: Sheridan

Category: Restaurant Management

Our intern will learn classic cooking techniques and how to work in a professional kitchen setting. This will include prep work, operating the line for lunch or dinner service, and possibly some administrative work. This position is located in Hoxie.

Apply

Foote Cattle

County: Sheridan, Decatur, Logan, Lane

Category: Agriculture, Livestock

We are looking for interns who want to learn more about hard work, taking great care of animals, and feeding the world! We are one of the nation's largest cattle operations and are right here in Northwest Kansas. We do business with hundreds of local farmers and businesses each day to help make our local economy strong. Our people take care of cattle, run large equipment, do accounting/bookkeeping work, farm, drive trucks, and work with others in many ways every day.

Apply

City of Goodland

County: Sherman

Category: Travel & Tourism; Social Media

Our intern will help staff our Goodland Welcome Center. His or her duties will include greeting visitors, offering information about Goodland, engaging the public through social media, helping with retail at the Welcome Center, and a variety of other tasks, as needed.

Apply

Northwest Kansas Title Company, LLC

County: Sherman

Category: Administrative, Insurance

Duties will include answering the phone, setting up new title insurance orders, learning how to research properties at the courthouse, filing, and interacting with the public.

Apply

Smith Co Memorial Hospital

County: Smith

Category: Business Administration, Hospital Administration, Healthcare, Marketing/Communications

Our intern will support our administrative staff with duties and projects. As we get closer to summer 2021, we will have a more specific project plan; however, he or she will likely work in either marketing/communications or support our executive leadership team.

Apply

Sunporch of Smith County

County: Smith

Category: Healthcare; Long-Term Care

Our intern will assist staff in providing meaningful engagement for the elders in long-term care and assisted living.

Apply

Advantage Architectural Woodwork

County: Thomas

Category: Architecture; Woodworking; Manufacturing

Our interns will have the opportunity to learn sanding/scuffing techniques and window and door jointer techniques. They will help assemble custom made windows and doors and any other areas of the production process. Those over age 16 will have an opportunity to learn how to operate top-of-the-line, woodworking machinery. A lot of our work is done in the Rocky Mountain area; therefore, some travel to this area to install is a possibility.

Apply

Colby Community College

County: Thomas

Category: Administrative; Business

The Student Accounts office at CCC needs additional help year-round with the following: data entry, assisting students and parents with account-related questions, answering telephones, returning calls, and receiving and sending emails. During the summer months, this is not a sleepy office, as we have five summer start dates for classes. Excellent opportunity for a student to learn the innerworkings of a college environment and how to navigate their own college experience with confidence.

Apply

Thomas County Historical Society

County: Thomas

Category: Travel & Tourism, Museum Management, Social Media, Digital Marketing

Typically our interns are involved in a variety of tasks, including scanning historic photos and documents, producing short videos, assisting with social media, and helping plan and develop exhibits.

Apply

Dechant Manufacturing

County: Trego

Category: Manufacturing; Welding

An intern with Dechant Manufacturing will receive hands-on experience with welding, powder coat painting, and

operating a plasma cutting machine.

Apply

Fabrizius Plumbing

County: Trego

Category: Plumbing, Electrical, Heating, HVAC, Labor

Intern will learn basic plumbing repair services, such as fixing leaks, cleaning drains, replacing faucets and setting water closets. He or she may learn to clean sewers and will perform other tasks as needed, including learning and stocking inventory.

Apply

WaKeeney KOA

County: Trego

Category: Travel & Tourism, Grounds Maintenance

Position Filled

Western Cooperative Electric

County: Trego

Category: Administrative, Office Assistant, Data Entry, Telephone/Customer Service

We are seeking a summer intern interested in learning office administration skills. He or she will answer phones, file, scan, work with customer service and other office personnel based on project need.

Apply

Mary Jo Haflinger Agency Inc.

County: Trego, Ellis, Gove, Ness

Category: Social Media, Graphic Design, Marketing

Our agency provides services in the Trego, Gove, Ellis, and Ness area. We are seeking an intern to assist with lead documentation, tracking and setting appointments, marketing through social media, and designing personal office brochures and marketing materials. The successful candidate will also learn about and assist with quote preparation, including replacement cost, and both residential and business production tracking. Experience with social media, graphic design, and spreadsheets beneficial.

Apply

Fort Wallace Museum (Fort Wallace Memorial Association)

County: Wallace

Category: Administrative, Travel & Tourism, Customer Service

We will have our intern work on our museum inventory, marking items and classifying them into our Past Perfect software program. The intern will also do exhibit development, upkeep and cleaning, as well as meeting the public, making sales, answering the phone, and completing other daily tasks.

Apply

Premier Ag

County: Wallace

Category: Agriculture, Ag Technology, Agronomy

The intern will work alongside a seedsman in a progressive seed business in Northwest Kansas. The duties may include using drones and other high-end technology in the agricultural world to collect data. The successful candidate will also complete field checkups, identify insect and disease related issues, and research/identify best solutions for growers using available soil and water. The intern will also learn marketing strategies and be asked to implement them in a competitive, agricultural market.

Apply

Wallace County Foundation

County: Wallace

Category: Marketing, Social Media

Our intern will work on marketing materials that can be used throughout the year to build awareness to the foundation. They will also help prepare for the annual newsletter.

Apply

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