

**Ell-Saline
Cardinal Foundation for
Educational Excellence**

**GRANT
PROPOSALS**

**Spring
2016-2017
School Year**

Cardinal Foundation Grants

PART I GRANT DESCRIPTION AND PROCEDURES

The Ell-Saline Cardinal Foundation for Educational Excellence will provide grants to employees of the district to promote increased learning, to promote improved job performance, to promote increased efficiency, and/or to promote other factors that are considered as worthwhile projects. These grants are funded entirely by foundation funds. The program is developed to provide funding for purchases that would otherwise not be possible.

Grants will be considered for distribution to the certified staff only. Preference will be given to programs that are (1) likely to increase learning to teaching effectiveness in the classroom setting, and (2) improve facility appearance or visibility.

The only limit on the amount of individual grants is the total amount available each year. The total amount available for grants for the school year is determined annually at the Cardinal Foundation Board of Director's meeting in the spring of each year. A certified staff employee may apply for more than one grant, but more than one grant will not be awarded to any one individual per year. Employees may complete applications as individuals or groups.

Grants will be awarded on a merit basis as determined by the Cardinal Foundation Board of Directors. Selections may be made without the Cardinal Foundation knowing the names of the applicants.

At the conclusion of the project, grant recipients will be required to report the findings and effectiveness to the Cardinal Foundation for Educational Excellence at a scheduled meeting. Successful projects will also be shared with other district certified staff that would potentially gain from the information.

To be considered, the grant application must be completed in full prior to submittal. Incomplete grant applications will not be considered. Grant applications are to be submitted to the building principal. The building principal or superintendent will present the proposals to the Ell-Saline Cardinal Foundation for Educational Excellence.

ELL-SALINE CARDINAL FOUNDATION FOR EDUCATIONAL EXCELLENCE GRANT TIMETABLE

To qualify for a grant, the following timetable must be met.

August 13, 2016	Applications distributed (available on line)
September 29, 2016	Completed applications submitted to Building Principals
October 7, 2016	Building Principals turn applications in to District Office
Mid October, 2016	ELL-Saline Cardinal Foundation meeting to review applications and determine projects to be funded
Within 1 week of Cardinal Foundation meeting	Notification of approved applications sent to all applicants
February 20, 2017	Presentation made to all grant recipients during half-time of the last regular season boys' basketball game.

Purchase of materials is to be made through the normal Purchase Requisition procedures of USD 307. Mark Purchase Requisitions as "Cardinal Foundation" and submit by October 31, 2016.

**PART II
BUDGET DATA**

Object Class Category	Requested Budget
1. Equipment	
2. Supplies	
3. Other	
TOTAL	

