

**Ell-Saline
Cardinal Foundation for
Educational Excellence**

**GRANT
PROPOSALS**

**2019-2020
School Year**

Cardinal Foundation Grants

PART I GRANT DESCRIPTION AND PROCEDURES

The Ell-Saline Cardinal Foundation for Educational Excellence will provide grants to employees of the district to promote increased learning, to promote improved job performance, to promote increased efficiency, and/or to promote other factors that are considered as worthwhile projects. These grants are funded entirely by foundation funds. The program is developed to provide funding for purchases that would otherwise not be possible.

Grants will be considered for distribution to the certified staff only. Preference will be given to programs that are (1) likely to increase learning to teaching effectiveness in the classroom setting, and (2) improve facility appearance or visibility.

Individual grants will not exceed \$900 unless the total amount of grant money available allows for it. The total amount available for grants for the school year is determined annually at the Cardinal Foundation Board of Director's meeting in the fall of each year. A certified staff employee may apply for more than one grant, but more than one grant will not be awarded to any one individual per year. Employees may complete applications as individuals or groups.

Grants will be awarded on a merit basis as determined by the Cardinal Foundation Board of Directors. Selections may be made without the Cardinal Foundation knowing the names of the applicants.

At the conclusion of the project, grant recipients will be required to report the findings and effectiveness to the Cardinal Foundation for Educational Excellence at a scheduled meeting. Successful projects will also be shared with other district certified staff that would potentially gain from the information.

To be considered, the grant application must be completed in full prior to submittal. Incomplete grant applications will not be considered. Grant applications are to be submitted to the building principal. The building principal or superintendent will present the proposals to the Ell-Saline Cardinal Foundation for Educational Excellence.

ELL-SALINE CARDINAL FOUNDATION FOR EDUCATIONAL EXCELLENCE GRANT TIMETABLE

To qualify for a grant, the following timetable must be met.

August 19, 2019	Applications distributed (available on line)
September 27, 2019	Completed applications submitted to Building Principals
October 7, 2019	Building Principals turn applications in to District Office
October 2019	Ell-Saline Cardinal Foundation meeting to review applications and determine projects to be funded
November 1, 2019	Notification of approved applications sent to all applicants

Purchase of materials is to be made through the normal Purchase Requisition procedures of USD 307. Mark Purchase Requisitions as "Cardinal Foundation" and submit by November 26, 2019.

**PART II
BUDGET DATA**

Object Class Category	Requested Budget
1. Equipment	
2. Supplies	
3. Other	
TOTAL	

